

## Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Thursday, April 11, 2024 | Time: 5:30pm

Location: Albuquerque Collegiate Charter School/Zoom

- I. Opening Business
  - A. Call to Order- 5:33pm
  - B. Roll Call- Present: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma, Absent: Rosa
  - C. Vote to Approve Agenda- Motion: Scott, Second: Jesus, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - D. Vote to Approve 3.2.24 Meeting Minutes- Motion: Jesus, Second: Andrea, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  
- II. Public Input (10 minute time limit)
  
- III. Action Items
  - A. Budget Adjustment Requests (BARs)- Motion: Scott, Second: Jesus, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
    1. HB 33 (574-000-2324-0017-I)
    2. Food Service (574-000-2324-0013-D)
    3. Medicaid (574-000-2324-0014-IB)
    4. Operational FY25 (574-000-2324-0020-I)
    5. Operational OST FY25 (574-000-2324-0021-D)
    6. State Funded Free Lunch (574-000-2324-0019-I)
    7. Capital Improvements (574-000-2324-0018-I)
  - B. February Bank Reconciliation, Check Register- Motion: Jeff, Second: Cindy, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - C. Community Schools Resolution- Motion: Irma, Second: Scott, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - D. Part-Time Employee Insurance Resolution- Motion to Table (Not Approved): Scott, Second: Irma, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - E. Powerschool SIS Contract FY25- Motion: Jeff, Second: Andrea, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - F. CLOSED SESSION-
    1. Consideration for Approval to Convene in Executive Session Pursuant to the Open Meetings Act NMSA 1978, § 10-15-1 (H) (7) meetings subject to the attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant;  
Motion to Enter Closed Session: Brandon, Second: Scott, Approval: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
    2. Reconvene, and statement closure- Reconvene 7:12pm  
Roll Call Acknowledgement of no action taken: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  - G. Consideration & Approval of Homewise Agreement- Motion: Scott, Second: Jesus, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma
  
- IV. Information Items
  - A. Finance Committee Report

1. FY24 Budget Update- Budget report shared from Axiom Analytics, strong fund balance moving into next school year, we were awarded save harmless funding this year
  
- B. Audit Committee Report
  1. No Report
  
- C. Governance Committee Report
  1. Board Training Hours 23-24- Board members will receive 2 finance hours at next board meeting, all board members will complete hours by end of June
  
- D. Academic Achievement Committee
  1. Student & Staff Recruitment- Update provided regarding student recruitment, still pushing 6th grade enrollment. Very few open staff positions.
  
- E. Director Report
  1. Facilities Updates- Short-Term & Long-Term Needs
  
- V. Closing Business
  - A. Date of Next Meeting: May 4, 2024
  - B. Adjourn- 7:25pm, Motion: Scott, Second: Jesus, Approve: Brandon, Andrea, Cindy, Jesus, Scott, Jeff, Irma