

## Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Tuesday, January 23rd, 2024 | Time: 5:30pm

Location: Zoom

- I. Opening Business
  - A. Call to Order- 5:31pm
  - B. Roll Call- Present: Brandon, Cindy, Jesus, Rosa, Scott, Absent: Andrea, Jeff
  - C. Vote to Approve Agenda- Motion: Scott, Second: Jesus, In Favor: Brandon, Cindy, Jesus, Rosa, Scott
  - D. Vote to Approve 12.20.23 Meeting Minutes- Motion: Jesus, Second: Cindy, In Favor: Cindy, Jesus, Rosa, Scott, Brandon (abstain)
- II. Public Input (10 minute time limit)
- III. Action Items
  - A. Budget Adjustment Requests (BARs)-
    1. Direct Grant BAR (574-000-2324-0006-IB)- Motion: Jesus, Second: Scott, In Favor: Brandon, Cindy, Jesus, Rosa, Scott
  - B. December Bank Reconciliation, Check Registers- Motion: Scott, Second: Rosa, In Favor: Brandon, Cindy, Jesus, Rosa, Scott
  - C. Owner Representative Proposal- Motion: Jesus, Second: Cindy, In Favor: Brandon, Cindy, Jesus, Rosa, Scott
  - D. Data Entry & State Reporting Contract Addendum- Motion: Scott, Second: Jesus, In Favor: Brandon, Cindy, Jesus, Rosa, Scott
- IV. Information Items
  - A. Finance Committee Report
    1. FY24 Budget Update- Business Manager from Axiom presented current budget, strengths: strong fund balance and cash flow, will begin thinking about FY25 budgeting in the next few months
  - B. Audit Committee Report
    1. No Report
  - C. Governance Committee Report
    1. Board Training Hours 23-24- Board members continuing to stay on track with hours, PCSNM has an upcoming all day offer for training
    2. Board Recruitment- Jesus has a recommendation for board membership, a small subcommittee will meet with the candidate and present to the board at the February meeting
  - D. Academic Achievement Committee
    1. 2024-2025 Enrollment Application- new student enrollment application is now available
  - E. Director Report
    1. Facilities Update- Director provided update on progress of project with Homewise. Will provide additional information as options are presented. Will begin work with Consolidated School Support Services to drive project progress.
- V. Closing Business
  - A. Date of Next Meeting: February TBD, doodle poll will be sent to board members
  - B. Adjourn- 6:25pm