

Meeting Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, November 4, 2023 | Time: 9:00am

Location: Zoom

- I. Opening Business
 - A. Call to Order- 9:01am
 - B. Roll Call- Present: Jesus, Scott, Tomas, Brandon, Cindy, Andrea, Absent: Rosa, Jeff
 - C. Vote to Approve Agenda- Motion: Scott, Second: Jesus, Approval: Jesus, Scott, Tomas, Brandon, Cindy, Andrea
 - D. Vote to Approve 10.7.23 Meeting Minutes- Motion: Jesus, Second: Cindy, Approval: Jesus, Scott, Tomas, Brandon, Cindy, Andrea
- II. Public Input (10 minute time limit)
- III. Action Items
 - A. Budget Adjustment Requests (BARs)- n/a
 - B. October Bank Reconciliation and Check Registers and P-Card Purchases- Motion: Scott, Second: Andrea, Approval: Jesus, Scott, Tomas, Brandon, Cindy, Andrea
- IV. Information Items
 - A. Finance Committee Report
 1. FY24 Budget Update- Business manager from Axiom Analytics provided update, forecast, and cash-flow report.
 - B. Audit Committee Report
 1. Update on current audit- FY23 audit is complete, will share results with the board when it becomes available in February/March
 - C. Governance Committee Report
 1. Board Training Hours 23-24- Brandon has completed training hours
 2. Board Recruitment- Tomas' board term will be completed in December and he will not renew. The Governance committee will meet to review board needs and considerations for membership selection. Goal will be to have a new board member by February 2024.
 - D. Academic Achievement Committee
 1. 2023 Vistas Update- Albuquerque Collegiate data was shared with the board, as well as comparisons for state proficiency and growth. Both math and literacy are above proficiency rates, and significantly higher for growth rates. Unclear when designations will be shared. Director and board shared concerns about improving attendance.
 - E. Director Report
 1. Board Involvement- board members invited to be involved in Community School Council
 2. Facilities Update- meeting with Homewise to establish timelines for temporary and long-term sites



3. Holiday Event- board members and a guest invited to attend holiday gathering, we will move our December meeting to the event, will be an abbreviated meeting
- V. Closing Business
- A. Date of Next Meeting: Wednesday, December 20th 6pm
 - B. Adjourn- 10:05am