

Meeting Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, March 4, 2023 | Time: 9:00am

Location: Zoom

I. Opening Business

A. Call to Order - 9:02 am

A. Roll Call – Cindy, Scott, Brandon, Rosa (absent), Tomas, Jesus, Jeff (absent), Andrea, (absent)

B. Vote to Approve Agenda - Scott made the motion to approve, Cindy seconded and all were in favor, none opposed.

C. Vote to Approve 2.4.23 Meeting Minutes – Scott made the motion to approve, Jesus seconded, and all were in favor, none opposed.

II. Public Input (10-minute time limit) - none

III. Action Items

A. Budget Adjustment Requests (BARs)-

1. 574-000-2223-0014-Decrease BAR -
2. 574-000-2223-0015-Increase ESSER II BAR
3. 574-000-2223-0016-Increase ESSER III BAR
4. 574-000-2223-0017-Increase Operational Carryover BAR
5. 574-000-2223-0018-Increase SB9 BAR
6. 574-000-2223-0019-Increase CSP
7. Other BARs

Block approval was initiated by the board of all BARS – Jesus made the motion to approve, Scott seconded, all in favor, none opposed.

B. ED Conflict of Interest Attestation – formal language discussed at the last meeting regarding the conflict of interest document. Scott made the motion to approve, Jesus seconded, all in favor, none opposed the following:

Conflict of Interest Attestation

Josh Padilla, the significant other of Executive Director Jade Rivera, accepted a position as an employee with Axiom Analytics. We have consulted with legal counsel and determined that this does not constitute an impermissible conflict of interest under New Mexico law. However, to avoid any perception of a conflict, Axiom Analytics has agreed to ensure that Mr. Padilla is screened from any work involving Albuquerque Collegiate Charter School and has provided assurances that Mr. Padilla's compensation is in no way tied to any contract between Axiom Analytics and Albuquerque Collegiate Charter School.

C. January Check Register & Bank Reconciliation – Jesus made the motion to approve, Cindy seconded, all approved, none opposed.

IV. Information Items

A. Finance Committee Report

1. FY23 Budget Update – 124K increase from HB33, carries over forever, we are not limited to what we spend it on, we must inform the state what we are spending it on. Some expenses are increases, ancillary services, ending balance still strong but adjusted due to audit. We will use as much CSP as possible. We continue to expect to still have around \$400,000 cash on hand at the end of the year. Strong fund balance, we do have some grants we need to spend down. We are developing the FY24 budget now, and we most likely be voting on the new budget in May. During the budget presentation the board will also earn some finance hours during that meeting.

B. Audit Committee Report

1. Audit Results – very successful audit, I-9 form finding, the correct date was not put on those forms, so the process has changed to date them the first day of employment.

C. Governance Committee Report

1. Training Hours – please get the training complete!
2. Mental health issues with children – very important topic – want to avoid school violence, we have onsite mental health services, currently have a wait list for those services- will begin looking for partner agencies versus hiring our own social worker. Scott brought up that students need to know and be supported so they do not need to meet these challenges by themselves and that there is help. We want to empower our students in this area.

D. Academic Achievement Committee – conferences coming up in two weeks, so they are in process of testing and pulling together academic results for the conference. Will have more data in April.

1. Recruitment – lottery is set for 4/14/2023 – are having some previous families coming back to the school – Jade shared the lavender video and that ACCS is running many Spanish language ads and videos. ACCS is seeing a huge increase in enrollment of English learners and we are really closing those gaps for our students, no to little gaps by 2nd grade. All the students who met their proficiency goals are students that have been with ACCS since kindergarten.

E. Director Report

1. Facility Update - very excited to share – Homewise has signed a contract with the seller for the land at Central and 90th. The site is closer to many of our families and closer to communities with young families.
2. Renewal Contract Planning – want to build in our expansion into middle school into our contract which will be voted on by the PEC in May. Dan agrees we should plan on the next meeting having a vote by the board on expansion. Will be putting together mission specific goals, very academic focused, the goal will be around teacher evaluation. Will have the teacher evaluation proposal for the board in April.

3. CSGF Visit – have been identified as semifinalist – will be visiting 4/3/2023 – will want to meet with board members 12:15 – 1:15 pm – can be via zoom.
4. Scott asked about staffing – Jade stated we will need to hire one teacher; the rest of the staff are planning on returning.
5. Bill 422 died in the legislature against charter school expansion.

V. Closing Business

A. Date of Next Meeting: April 1, 2023

B. Adjourn – Scott made the motion to adjourn, Cindy seconded, all in favor, none opposed. Meeting adjourned at 9:48am.