

Who We Are:

At [Albuquerque Collegiate](#), we firmly believe that demographics do not determine destiny and that access to a truly excellent education is a civil right. We are working everyday to prove what is possible for our South Valley community and provide our scholars with a game-changing education.

At Albuquerque Collegiate, we know highly supported and well trained leaders are a critical predictor of student success. As such, we coach and invest in our leaders so that they can help our scholars achieve at the highest levels. Are you ready to join our team of game-changers?

Who We're Looking For:

We are looking for high-capacity, energetic individuals, who share our belief about the unlimited power and potential of every child. Sound like you?

- A **steadfast believer**, committed to upholding and executing upon the ambitious mission of Albuquerque Collegiate
- A **determined problem-solver** who is eager to approach challenges and opportunities with thoughtful solutions
- A **no-nonsense nurturer** who knows that students will rise to the high expectations we set for them
- A **growth-minded thinker** who is open to feedback, coaching and constantly striving to improve their practice
- An **enthusiastic team-player** who motivates team members through positive collaboration toward a shared goal
- A **proactive communicator** who productively engages with students, families, coaches and teammates
- A **results-focused achiever**, with a “whatever it takes” mentality to deliver on our promise to provide all students with a game-changing educational experience

What You'll Do & Where You'll Go:

The Principal in Residence (PIR) will participate in **Excellent Schools New Mexico's [Cambiando Fellowship](#)**. This fellowship includes the study of practices used by the highest performing schools across the country, extensive exposure to leadership development and responsibilities at Albuquerque Collegiate, and relationship development with a wide variety of Albuquerque Collegiate community members. The PIR will report directly to Collegiate's Executive Director, [Jade Rivera](#), and receive additional coaching by [Jane Henzerling](#), the Managing Director of Programs at Excellent Schools New Mexico.

In the 2023-2024 school year, the PIR will focus on leadership development, instructional support, and preparing for the successful launch of Albuquerque Collegiate's middle school expansion. It is then expected that the PIR will move into a Middle School Principal level position in summer of 2024 to lead Albuquerque Collegiate's inaugural 6th grade cohort, continuing to grow with our campus in subsequent years through 8th grade.

Responsibilities:

Student Achievement

- Support the DCI in leading and overseeing the school's instructional program (curriculum and assessment);
- Analyze student achievement data as well as teacher performance data on variety of metrics, both quantitative and qualitative, and use information to collaborate with instructional leadership and teaching staff;
- Ensure that every student shows dramatic achievement gains and that the school meets the ambitious performance goals;
- Coordinate administration of all standardized student assessments, including state assessments, interim assessments, and nationally normed assessments;

Student Culture

- Build positive relationships with students grounded in respect, enthusiasm, achievement, courage, hard work and self-determination through structured social-emotional learning;
- Teach and reinforce ACCS' school-wide behavior management systems;
- Ensure that behavioral expectations and school culture standards are met inside of the classroom, including supervision and support of behavior and culture during non-instructional times of the school day;

Teacher Coaching and Support

- Effectively manage a team of teachers and staff members, including staff recruitment, selection, evaluation, supervision, and retention;
- Support teachers and hold them accountable for holding all students to consistent, high academic and behavioral expectations for all students; Support the creation of a calendar for school-wide and grade-wide professional development sessions
- Plan and deliver quality targeted professional development for all teachers;
- Working with the Executive Director, manage teachers' administrative duties, and school-wide administrative tasks (e.g. family contact, report cards);

Parent and Family Engagement

- Develop and maintain communicative relationships with families, emphasizing families' roles as collaborators and accountability partners for their student's academic and behavioral performance, including attendance;
- Communicate regularly with families regarding student performance and academic achievement;
- Respond to family concerns promptly and effectively;
- Support staff in coordinating family meetings and special events;

School Leadership:

- Collaborate with the leadership team to establish a positive, structure, achievement-oriented, and joyful school culture; Participate in regular leadership team meetings at the school;
- Lead and support staff trainings on instruction and culture during professional development days;
- Teach whole or small-group classes and/or intervention groups as assigned;

- Lead and support in daily school operation systems;
- Participate in additional activities including field trips, intensive academic support sessions, and other required programs as needed throughout the year.

Your Qualifications

- Required
 - Alignment with Albuquerque Collegiate’s mission and educational model;
 - Track record of producing dramatic, demonstrable student achievement gains or comparable results;
 - Ability to approach situations with resourcefulness and determination;
 - Excellent communication skills;
 - Bachelor’s Degree
- Preferred
 - Spanish proficiency
 - Four years or more of teaching and/or teacher coaching experience in urban public school setting

Salary & Benefits

- We offer a competitive compensation package that is commensurate with responsibilities of the position and prior years experience. **The range for this role is \$80,000-\$90,000**
- We participate in New Mexico Public Schools’ retirement and benefits plan.
- All new employees are eligible for up to \$1000 to offset costs related to licensure and/or relocation expenses.

Deadline/How to Apply

- Apply [here](#) by March 31, 2023 for priority consideration. Applicants **must** submit via the google form for application consideration

Albuquerque Collegiate Charter School is an equal opportunity employer. We seek applicants of diverse backgrounds and hire without regard to color, gender, religion, national origin, citizenship, disability, age, sexual orientation, or any other characteristic protected by law. Candidates are evaluated solely on their qualifications to perform the work required.