

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, January 7, 2023| Time: 9:00am

Location: Zoom

- I. Opening Business
 - A. Call to Order: 9:03 am
 - B. Roll Call: Present: Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus, Absent: Rosa
 - C. Vote to Approve Agenda: Motion- Scott; Second- Brandon; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus
 - D. Vote to Approve 12.3.22 Meeting Minutes: Motion- Cindy; Second- Brandon; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus

- II. Public Input (10-minute time limit)

- III. Action Items
 - A. Budget Adjustment Requests (BARs)-
 1. IB BAR 27414 Autism Funding: Doc. ID- 574-000-2223-0008-IB - special education supplies
 2. Transfer BAR 24308 CRSSA/ESSER II: Doc. ID- 574-000-2223-0010-T - teacher salaries
 3. Transfer BAR 24330 ARP/ESSER III: Doc. ID- 574-000-2223-0011-T
 4. IB BAR 28211 DOH Funding : Doc. ID- 574-000-2223-0009-IB - COVID related expenses
 5. Other BARsBARs (ALL) Approval: Motion- Tomas; Second- Scott; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus
 - B. November/December Bank Reconciliation & Check Register: Motion- Scott; Second- Andrea; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus
 - C. Lavendr Media Contract: Contract for marketing - ads and informational videos in English and Spanish; updated media for websites and marketing; work estimated to be completed Jan/Feb 2023; have worked with Public Charter Schools of NM; will include a list of deliverables; Motion- Tomas; Second- Jesus; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus
 - D. Board Officer Positions (moved up from Action Items):
 1. Board Chair - nomination for Brandon by Tomas; no other nominations, second by Scott; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus
 2. Vice Chair - nomination for Rosa by Scott, second by Cindy; nomination for Andrea by Tomas; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus; Andrea accepted and elected
 3. Secretary - nomination for Cindy by Cindy; no other nominations- Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus;
 4. Treasurer - nomination for Jesus by Tomas; second by Brandon; no other nominations; Jesus accepted; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus

- IV. Information Items
 - A. Finance Committee Report

1. FY23 Budget Update - budget, forecast, and cash flow presented on and tracking as planned; waiting on award letter for CSP funding; Q2 reporting and RFRs
- B. Audit Committee Report
1. No Report
- C. Governance Committee Report
1. Board Self Evaluation - survey completed by all Board members; survey results presented; general overall positive feedback and a few opportunities
 2. Training Hours
- D. Academic Achievement Committee
1. No Report
- E. Director Report
1. Renewal Update - 5 year renewal granted! Follow up items being planned; future discussions around grade expansion; contract negotiations upcoming
- V. Closing Business
- A. Date of Next Meeting: February 4, 2023
 - B. Adjourn : Motion- Scott; Second- Jesus; Approved- - Tomas, Cindy, Scott, Brandon, Andrea, Jeff, Jesus