

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, December 3, 2022 | Time: 10:00 am

Location: Zoom

- I. Opening Business
 - A. Call to Order: 10:01 am
 - B. Roll Call: Present: Tomas, Cindy, Scott, Brandon, Andrea, Rosa, Jeff; Absent: Jesus
 - C. Vote to Approve Agenda: Motion- Scott; Second- Cindy; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Rosa, Jeff
 - D. Vote to Approve 11.5.22 Meeting Minutes: Motion- Cindy; Second- Scott; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Jeff; Abstain: Rosa

- II. Public Input (10-minute time limit) - None

- III. Action Items
 - A. Budget Adjustment Requests (BARs)-
 1. Preschool IDEA ESSER BAR: Doc. ID- 574-000-2223-0006-IB- will be utilized for speech therapists
 2. ESSER IDEA BAR: Doc. ID- 574-000-2223-0007-IB- will be utilized to compensate EA for performing additional special education activities
 3. LEAP BAR: Doc. ID- 574-000-2223-0005-IB- will be utilized for partial compensation for second grade teacher
 4. Other BARsBAR Approval: Motion- Scott; Second- Rosa; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Rosa, Jeff
 - B. October Bank Reconciliation & Check Register: Motion- Cindy; Second- Jeff; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Rosa, Jeff

- IV. Information Items
 - A. Finance Committee Report
 1. FY23 Budget Update- received additional \$8k in special education funding, made small adjustments for copier and payroll expenses; \$30k budgeted for rent, rent may decrease in February; strong fund balance and cash flow
 - B. Audit Committee Report
 1. Audit was submitted to the State; should get it back in February
 - C. Governance Committee Report
 1. Board Self Evaluation- has been sent to all Board Members, 4 have responded so far; results in January
 2. Training Hours- December Conference attendees will complete all hours by attending
 - D. Academic Achievement Committee
 1. November Academic Dashboard- all families have participated in conferences during the month of November; October Istation results presented

E. Director Report

1. Renewal Update- CSD Final Renewal Analysis
2. Renewal Hearing Preparation; renewal hearing scheduled 12/13 10:45 am-12:45pm @ CNM Workforce Development Center on Alameda

V. Closing Business

A. Date of Next Meeting: January 7, 2022

B. Adjourn: Motion- Scott; Second- Brandon; Approved- Tomas, Cindy, Scott, Brandon, Andrea, Rosa, Jeff