

## Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, October 22, 2022 | Time: 9:00am

Location: Zoom

- I. Opening Business
  - A. Call to Order: 9:01 am
  - B. Roll Call - Present: Tomas, Cindy, Rosa, Scott, Jeff, Brandon, Andrea; Absent: Jesus
  - C. Vote to Approve Agenda: Motion- Scott, Second- Brandon, Approved- Tomas, Cindy, Rosa, Scott, Jeff, Brandon, Andrea
  - D. Vote to Approve 9.14.22 Meeting Minutes: Motion- Cindy, Second- Scott, Approved- Tomas, Cindy, Rosa, Scott, Jeff. Abstain: Brandon, Andrea
  
- II. Public Input (10-minute time limit)- None
  
- III. Action Items
  - A. Budget Adjustment Requests (BARs)
    1. Lease Assistance Increase BAR- Doc. ID: 574-000-2223-0004-IB: Motion- Brandon, Second- Andrea, Approved- Tomas, Cindy, Rosa, Scott, Jeff, Brandon, Andrea
    2. Other BARs- None
  - B. September Bank Reconciliation & Check Register: flagged payment of payroll taxes to paylocity- this payment is valid however it was was paid without approval by Ed Tec; bank account access from Ed Tec needs to be revoked; Motion- Cindy, Second- Scott, Approved- Tomas, Cindy, Rosa, Scott, Jeff, Brandon, Andrea
  
- IV. Information Items
  - A. Finance Committee Report
    1. FY23 Budget Update- Axiom Analytics gave budget update based on current enrollment and budgeted enrollment, small SEG reduction; payroll has been adjusted; Very close to enrollment target this year; Q1 reporting due date approaching
  - B. Audit Committee Report
    1. Audit Update- Audit is complete, exit interview upcoming
  - C. Governance Committee Report
    1. PED Training Hours- Address training hours as soon as possible; Opportunity to attend Conference - Public Charter School of NM - 2022 Annual Conference, Dec 8 & 9 @ Tamaya, can attend 1 or 2 days, if 1 day is attended, would cover all training hours; Contact Jade if interested in attending
    2. Board Self Evaluation- evaluation will be created via google form and sent to Board for responses; results will then be compiled and shared
    3. Committee is working on a calendar to track important and reporting dates
  - D. Academic Achievement Committee
    1. 21-22 Preliminary Report- Dan provided an update on the preliminary report discussions; overall positive feedback; report was voted to be accepted; renewal process ongoing, as expected

2. October Academic Dashboard- Istation data presented; iMSSA Beginning of Year results presented
- E. Director Report
1. Renewal Update- Site Visit went well; renewal hearings anticipated to occur in early December
  2. Homework Partnership Update- several sites have been evaluated over the past year, team is also discussing the possibility of new construction and available properties for this; two properties of interest have been identified
- V. Closing Business
- A. Date of Next Meeting: November 5th, 2022
  - B. Adjourn- Motion- Scott; Second- Andrea; Approved- Tomas, Cindy, Rosa, Scott, Jeff, Andrea, Brandon.