

Meeting Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Wednesday, September 14, 2022 | Time: 5:45pm

Location: Zoom

- I. Opening Business
 - A. Call to Order- 5:50pm
 - B. Roll Call- Present: Tomas, Jesus, Cindy, Rosa, Scott, Jeff. Absent: Brandon, Andrea
 - C. Vote to Approve Agenda: Motion- Cindy, Second- Jesus, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff
 - D. Vote to Approve 8.6.22 Meeting Minutes: Motion- Tomas, Second- Cindy, Approved- Tomas, Jesus, Cindy, Scott, Jeff. Abstain- Rosa

- II. Public Input (10-minute time limit)

- III. Action Items
 - A. Budget Adjustment Requests (BARs)-
 1. Other BARs: Capital Outlay Decrease BAR (574-000-2223-003-D): Motion- Tomas, Second- Scott, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff
 - B. August Bank Reconciliation & Check Register: Motion- Rosa, Second- Cindy, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff
 - C. SchoolMint Renewal Contract: Motion- Jesus, Second- Rosa, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff
 - D. NM Elevate Evaluation Waiver: Motion- Jesus, Second- Rosa, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff
 - E. Open Meetings Act Resolution: Motion- Jesus, Second- Cindy, Approved- Tomas, Jesus, Cindy, Rosa, Scott, Jeff

- IV. Information Items
 - A. Finance Committee Report
 1. FY23 Budget Update: Axiom Analytics gave budget update based on current enrollment and budgeted enrollment, ~10 students lower than budgeted presently, 40th day on Weds Oct 12
 - B. Audit Committee Report
 1. Audit Update- finishing up audit requirements for this school year
 - C. Governance Committee Report
 1. PED Training Hours- encouraged completion of hours. Training hours available at PCSNM annual conference, Dec 8-9, awaiting additional details
 - D. Academic Achievement Committee
 1. No Update
 - E. Director Report
 1. 2021-2022 EOY Academic Data Dashboard- Director reviewed EOY data including iStation and NM-MSSA and iMSSA results

2. Renewal Submission- Application is due 9/15, on track for submission, Renewal Site visit scheduled for 10/5- this will include a governing board focus group, will try to schedule during lunch hour
 3. Equity Council Update- leadership team proposing suggestions for expanding equity council membership (include teacher, special education representative, and parent) Goal for next convening is to look at subgroup data performance on EOY assessments. A doodle will be sent to council members for Sept/Oct convening
- V. Closing Business
- A. Date of Next Meeting: October 2022 (chair requested a meeting following 40th day count, a doodle will be sent for date options after 10/12/22)
 - B. Adjourn- 7:15pm