

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Monday, October 18, 2021 | Time: 5:30pm

Location: Zoom

- I. Opening Business
 - A. Call to Order - 5:31 pm
 - B. Roll Call – Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers;; Cindy Al-Aghbary - absent: Jeff Kiely
 - C. Vote to Approve Agenda - Brandon moved to approve the agenda, seconded by Scott; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary), no opposition
 - D. Vote to Approve 9.14.21 Meeting Minutes: moved to approve one change to the meeting minutes to reflect the professional development training be changed from January 1, 2022 to May 1, 2022; moved to approve by Scott, seconded by Jesus, all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary), none opposed; Brandon abstained. Motion approved.

- II. Public Input (10-minute time limit) – Katie introduced Mariah Graves from EdTec – she is being mentored by Katie

- III. Action Items
 - A. Budget Adjustment Requests (BARs)-
 1. Capital Outlay Doc # 574-000-2122-0004-IB – need to vote to accept the funds from the state: Cindy moved to approve; Rosa seconded; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); none opposed. Motion approved.
 2. ESSER III Doc # 574-000-2122-006-I – 3rd part of the ESSER award, most likely won't spend it this year but need to BAR it as we need to have the entire award BAR'd. We have three years from September 30th (2021) to spend the funds. We may receive additional funds as we are a growing school. Jesus moved to approve; Andrea seconded the motion; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); none opposed. Motion approved.
 3. Other BARs – no other BARs
 - B. August Bank Reconciliation & Check Register – Katie reviewed the bank reconciliation statements with the board. Ending balance, a little less than ½ million dollars. Scott moved to approve; Jesus seconded; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary), none opposed. Motion approved.
 - C. Staff PD Reimbursement – Katie presented this policy based on prior approval and within the same fiscal year. Some staff have presented for reimbursement in other schools into different fiscal year, so this is a precautionary policy. Cindy moved to approve the policy and Brandon seconded; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); no opposition. Motion approved.

- D. Albuquerque Healthcare 2 You MOU – described intent of MOU where families could receive these services at the school site. Jesus moved to approve, seconded by Cindy, all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary), none opposed. Cindy discussed importance of providing wellness and immunizations to our scholars and that this can assist us in ensuring that happens.
- E. Prohibition of Racialized Aggression Policy – Dan Hill introduced this policy to the board. Mentioned APS has a broader stance but this policy has statute language in it. Scott asked if this came about due to high profile instances of teacher’s cutting hair. Jesus asked about gang related insignia and clothing. Dan Hill believed that this statute does not protect gang wear. Scott requested to change the title, Jesus agrees with Scott but is becoming more comfortable with it. Scott and Jesus agreed to stand by the title. Tomas has an issue with the second sentence in the first paragraph, he doesn’t really understand what it means. Dan Hill explained the intent of Black Education Act. Tomas stated that some of the language is poorly written – Dan didn’t disagree but wanted to keep it simple and abiding by the statute. Scott stated that if it becomes an issue in the future, we can work on amending the language. Since its compliant with state statute we should just pass it. Scott moved to approve; seconded by Rosa; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); none opposed. Motion approved.
- F. Face Mask Policy – Jade introduced this new policy as a requirement. It hasn’t been an issue with the students, but it is required. Scott asked if we have had any issues requiring the masks and we haven’t had any Covid spread either. Outside they can pull their masks down. Cindy moved to approve the policy; Scott seconded the policy; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); no opposition. Motion approved.
- G. Lobbyist Contract – Jade introduced the contract with our lobbyist. Last year we received \$35,000, our ask this year will be between \$150,000 and \$200, 000 for capital outlay. Tomas believes the ROI is appropriate and is reasonable in cost. Tomas presented that since we need capital outlay funds to expand our school in the future, they know us and our needs so it would be beneficial to stay with the same lobbyist organization. Scott mentioned that the state of NM is a broad umbrella and that these discussions are limited to the appropriate committees and legislators. Scott agrees with Tomas that the cost is reasonable. Tomas appreciates Jesus’ question though about the cost. Jesus moved to approve, Scott seconded; all in favor (Jesus Ontiveros; Tomas Garcia; Scott Hughes; Rosa Pynes; Andrea Romero; Brandon Meyers; Cindy Al-Aghbary); none opposed. Motion approved.

IV. Information Items

A. Finance Committee Report

1. FY22 Budget Update – nothing has changed since last month. We will see a few changes in the coming months due to staffing changes and 40th day numbers impacting revenue. We have received a grant from the NMDOH – we may not accept it as you may need a fulltime nurse on staff. The state still owes us money

(IDEA?), cash flow looks good. Will go up in October and November due to federal funding flowing in but we are still expecting to end the year with around \$500,000. Not many changes to our funding expected.

B. Audit Committee Report

1. Audit Update – expect to have exit interview in November.

C. Governance Committee Report

1. Board Training FY22 – Goal changed to have PD training completed by May 1, 2022 versus January 1, 2022. Public Charter schools is having their conference in December and will be offering Board training. They also offer on demand which Jade believes them to be valuable. Jade has been asked to join the board for Public Charter Schools of NM.

D. Academic Achievement Committee

1. Committee Update – Rosa presented meeting results with Andrea and Jesus. They want to be more knowledgeable regarding the academic goals of the school. Jade sent them the charter. Meet with other school's Academic Committee board members. Hope to have observation form ready for next month. It will be more high level than previously discussed. Jesus mentioned that the purpose of meeting with board members of other schools' academic committees is so that the ACCS Academic Committee members want to ensure they are benefiting the school as much as possible.

E. Director Report

1. Director Update – Will be working with Rosa and team on observation form. As we prepare for the next legislative session, we want to work on creating a revolving loan with the Legislative Facility Committee. The Daniels fund will be visiting on November 2nd after lunchtime – heavy funder of Excellent Schools NM. They are looking at providing grants for facilities for charter schools. Would love to have a board member available to join that visit. Send Jade an email if interested.
2. Would love to have some of the legislators visit who are decision makers for the Capital outlay committee. Jade asked that board members make a visit and bring someone with them to help with advocacy.
3. Hope to have STEP and iStation data available next month. Spirit week is next week so look for the pictures on social media.
4. Will do board elections in December.

V. Closing Business

A. Date of Next Meeting: November – Jade will send out a Doodle Pool for the next meeting.

B. Adjourn – Scott moved to adjourn, Andrea seconded the motion 6:37 pm