

AGENDA

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, March 6, 2021 | Time: 9:00am

Location: Zoom

- I. Opening Business
 - A. Call to Order – 9:01
 - B. Roll Call – Present: Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers,
 - C. Vote to Approve Agenda – Cindy moved to approve; seconded by Jeff; all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers); none opposed
 - D. Vote to Approve 2.6.21 Meeting Minutes – Rosa moved to approve the minutes; seconded by Cindy; all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none opposed

- II. Public Input (10-minute time limit) – Public input by Katie Rarick, parent of 1st grade student, is on step 10 for literacy, 2nd grade expectation is a 9 and her daughter is above that even after the pandemic and doing all instruction for a year online has exceeded the goal. Katie wanted to give kudos to ACCS and all of the staff. Tomas also added kudos to the team.

- III. Action Items
 - A. Budget Adjustment Requests (BARs)-
 1. SEG Increase BAR
Doc. ID 574-000-2021-0017-I – Save Harmless dollars have now been put into rule. \$312,000 dollars have been paid to us by the state. Scott moved to approve the BAR as noted, seconded by Rosa, all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none opposed. Discussed the fact that suit is still ongoing, and we could potentially get an additional \$300,000 from last year.
 2. CARES Transfer BAR
Doc. ID 574-000-2021-0018-T – need to spend all of this money by June 30th. This is for COVID related funding and potentially more coming. Would like to spend the money on janitorial expenses for the rest of the year. Cindy moved to approve the BAR as discussed, Scott seconded, all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none opposed.

 - B. NMPSIA- Eligible Employee Policy - Robust discussion on how this would work if we shared the employee with another school, etc. Scott makes a motion to approve the proposed policy, seconded by Jeff, all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none approved. Will be placed in our policy manual at the end of financial policy section.

 - C. Playground Expansion – board discussed the quality of the materials (does turf get hot, some pellets are related to childhood cancer, etc.) Jesus asked about the quality of the work of the company Jade explained that they do many schools and city parks, Katie

explained that we are using SB9 funding to pay for this, the state gave us permission to use this bucket of dollars in lieu of technology. Jade will ask about turf hazards and get back to the board, Scoot made a motion, Rosa, seconded, all in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none opposed.

D. Fencing request – to surround expanded playground area. This is a different fencing company. The previous fence was installed by the landlord. Scott moved to approve the fencing project, Jeff seconded. All in favor (Cindy Al-Aghbary, Tomas Garcia, Scott Hughes, Jeff Kiely, Jesus Ontiveros, Andrea Romero, Rosa Pynes, Brandon Meyers), none opposed.

IV. Information Items

A. Finance Committee Report

1. FY21 Budget & Current Financials – we will have approximately \$400,000 left by the end of the school year. We had projected \$70,000.00. This is due to not having a funding decrease and the Save Harmless dollars.
2. FY22 Budget Preview – expect May’s meeting to focus on discussing the 2021-2022 budget.

B. Governance Committee Report

1. Committee Update – discussed CSD findings and suggested that folders are created to store each meeting’s documents and a financial folder, also storing all of minutes in one folder. Jade agreed that this was a good idea and that she would work on organizing our documents in that format. Jade hadn’t received Missy’s report, so Scott agreed to forward it to her. The entire board agreed that since Missy attended an abbreviated meeting due to the following financial training it wasn’t a good meeting for her to observe. There were no committee reports presented at that meeting. We will invite Missy to attend a regular meeting. Cindy suggested that we formally address Missy’s report and implement the applicable opportunities for improvement that she identified.
2. Training Hours – reminded everyone to continue to work on completing their training
3. Board Self Evaluation – will be coming out within the next week. We will compile and provide a summary to the board during the next meeting.

C. Audit Committee

1. Timeline update – it is running late this year. Everything has been sent to the state auditor, financials may be back by the end of March.

D. Academic Achievement Committee

1. Enrollment Planning 21-22 – Rosa thanked everyone for their donations for the teacher appreciation event. Rosa deferred to Jade regarding enrollment planning. It has been a phenomenal week for everyone’s mental health. Everyone is so glad to be back on campus. They are working to get the staff vaccinated, some are scheduled today. Good relationships with consultants to recruit students and teachers will help with future growth.

Discussed number of current applications, not anticipating having any openings for 2 -4, and will need to run a lottery. 10 – 15 open seats for 1st grade, 60 seats for kindergarten. Will begin running targeted ads this month and will run through August. Parents are starting to think about next school year since COVID cases are declining. We still don't know what school will look like. Still don't know what school testing is going to look like. The state is applying for a waiver to testing with the Federal Government. The waiver may not be approved. More to come on this topic.

E. Director Report

Return to Hybrid Instruction Recap – As stated previously, everyone was excited to be back to school.

Preparations for 2021-2022 School Year - Have been in discussions with Pacha Counselling Services to provide some counselling and medical health services in our school.

V. Closing Business

A. Date of Next Meeting: April 3, 2021

B. Adjourn – 10:06 am.