



## Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, January 9, 2021 | Time: 9:00am

Location: Zoom

### I. Opening Business

- A. Call to Order – Tomas Garcia called the meeting to order at 9:00 a.m.
- B. Roll Call – Present: Tomas Garcia; Jeff Kiely; Andrea Romero; Brandon Meyers; Jesus Ontiveros; Cynthia Al-Aghbary; Scott Hughes; - Absent – Rosa Pynes
- C. Vote to Approve Agenda – Brandon moved to approve the agenda, Jesus Seconded the motion. All in favor (Tomas, Jeff, Andrea, Brandon, Jesus, Cynthia & Scott), none opposed.
- D. Vote to Approve 12.12.20 Meeting Minutes - Scott moved to approve the agenda, Jesus seconded the motion. All in favor (Tomas, Jeff, Andrea, Jesus, Cynthia & Scott), none opposed, Brandon abstained as he did not attend the 12.12.20 meeting.

### II. Public Input (10-minute time limit) – no public input

### III. Action Items

- A. Budget Adjustment Requests (BARs)-
  1. HEPA Filter BAR – Katie and Jade explained that the purpose of the BAR was to replace the building HEPA filters and the individual room air purifier HEPA filters. Cynthia moved to approve the motion to approve the BAR Doc # 574-000-2021-0014IB and Scott seconded. All in favor (Tomas, Jeff, Andrea, Brandon, Jesus, Cynthia & Scott), none opposed.
- B. Teach For America FY21 Professional Services Agreement – Jade explained how the contract works, it covers ACCS participating in the program and the fee that will be paid for the Teach for America teachers. Scott pointed out that the actual contract date needs to be updated to 2021 and Brandon pointed out that we need to fix the language in section F. Dan Hill, attorney, agreed to fix the language and date. Brandon made a motion to approve the contract with the suggested edits; Scott seconded the motion, all in favor (Tomas, Jeff, Andrea, Brandon, Jesus, Cynthia & Scott), none opposed.
- C. TNTP Teacher Recruitment Agreement – Jade explained that the award letter has not been received, it has been delayed. ACCS can get started on the work but hopefully we will have the contract next month for board review.

### IV. Information Items

- A. Finance Committee Report
  1. FY21 Budget & Current Financials – Currently the school is projected to end the year with a positive balance of approximately \$50,000 without including the Calder funds.
  2. Calder Award – the foundation was awarded \$100,000.00 later in December 2020. Jade has sent thank you notes on behalf of the school. Jade pointed out

that other schools that have received these awards typically continue to receive annual awards.

- B. Governance Committee Report – reminder to complete training. 2 hours will be awarded for today’s financial training for those that attend.
  - C. Audit Committee – results are delayed due to COVID. Katie mentioned that we are not expecting to receive the results until May.
  - D. Academic Achievement Committee – combined with Director report
  - E. Director Report
    - 1. Return to Hybrid Instruction Plan – All classes are back to an online format for at least January and February. Jade is hoping that after spring break perhaps the school can return to at least a hybrid model. Educators are now included in the 1B group for the COVID vaccine, so the staff is planning on getting vaccinated.
    - 2. Preparations for 2021-2022 School Year – Jade and team have started staff and student recruitment for next school year. Board members are encouraged to share referrals with Jade.
- V. Closing Business
- A. Date of Next Meeting: February 6, 2021
  - B. Adjourn – Tomas adjourned the meeting at 9:24 am.

Note: The Governing Board participated in a 2 hour finance training with EdTec following the close of the meeting.