

## Meeting Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, December 12, 2020 | Time: 9:00am

- I. Opening Business
  - A. Call to Order- 9:03am meeting called to order
  - B. Roll Call- Tomas, Scott, Andrea, Cindy, Brandon excused – Rosa, Jesus and Jeff are absent
  - C. Vote to Approve Agenda- Scott moved to approve, Cindy seconded, all in favor (Tomas, Scott, Cindy and Andrea), none opposed.
  - D. Vote to Approve 11.14.20 Meeting Minutes- Scott moved to approve, Cindy seconded, all in favor (Tomas, Scott, Cindy and Andrea), none opposed.
- II. Public Input (10-minute time limit)- no public input
- III. Action Items
  - A. Budget Adjustment Requests (BARs)-
    1. ACF Donation- (Doc. ID: 574-000-2021-0012-IB) – Scott approved, Andrea seconded had to be reapproved as it was placed in a different fund. All in favor (Scott, Cindy, Tomas and Andrea), none opposed
    2. Title I Transfer- (Doc. ID: 574-000-2021-0013-T) – Cindy moved to approve, Andrea seconded, all in favor (Scott, Cindy, Tomas and Andrea), none opposed.
- IV. Information Items
  - A. Finance Committee Report
    1. FY21 Budget & Current Financials- Presentation from EdTec and discussion of current financials, including fund balances and payment to EdTec
  - B. Governance Committee Report
    1. Training Hours & Opportunities- Discussion of updates to policy manual. Committee reminded board members to complete training hours. Will look into holding finance training from EdTec following an upcoming board meeting. Committee continuing onboarding process for new member, Andrea Romero. Ms. Romero will need a committee assignment.
  - C. Audit Committee- no update presently. Due to COVID, publicly available audit report may be delayed.
  - D. Academic Achievement Committee
    1. Student Recruitment 2021-2022 SY- Due to COVID the Enrollment window has been delayed, will be opened in January. Most seats for 21-22 SY will be for kindergarten (~60) and some for 1st grade (~8-10).
  - E. Director Report
    1. Return to Hybrid Instruction Discussion- There will not be a return to hybrid instruction for at least 2 weeks following winter break. The Director and board will continue to assess gating criteria for a safe return.
- V. Closing Business
  - A. Date of Next Meeting: December 9, 2021
  - B. Adjourn- Tomas moved to adjourn at 9:39 am., Scott seconded, all in favor (Scott, Tomas, Andrea & Cindy), none opposed