

## AGENDA

Albuquerque Collegiate Charter School Governing Board Meeting  
Saturday, December 7, 2019 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
  - A. Call to Order – 9:07 am.
  - B. Roll Call – Jesus and Rosa excused, Scott, Brandon, Matt, Cindy, Tomas, Jeff were present.
  - C. Vote to Approve Agenda – Scott moved to approve the agenda and Brandon seconded, all in favor, no opposition, all voted in favor.
  - D. Vote to Approve 11.2.19 Meeting Minutes – Brandon made a motion to amend the meeting minutes to reflect that he abstained from voting on the approval of the October meeting minutes as he was not present during the October meeting. Scott 2<sup>nd</sup>, all approved amending the meeting minutes, no opposition. Brandon moved to approve the amended meeting minutes and Scott 2<sup>nd</sup> the motion, all approved the November meeting meetings with no opposition.
  
- II. Public Input (10-minute time limit) – no public input.
  
- III. Action Items
  - A. Budget Adjustment Requests (BARs)- Food Service, SB-9  
The Food Service BAR was presented for approval. Doc ID# 574-000-1920-0005-I for Fund 2100. This adjustment is the result of the food service budget doubling as the student enrollment has doubled from last school year. Scott motioned to approve, and Jeff seconded the motion, no opposition, all voted in favor.  
The SB-9 BAR, Doc ID# 574-000-1920-0006-IB was presented for approval – ACCS will use this money for student computers and wiring for school expansion for next year. Scott motioned to approve, Brandon seconded the motion, no opposition, all voted in favor.
  
- IV. Information Items
  - A. Finance Committee Report
    1. FY20 Budget and Current Financials - EdTec Representative presented the Finance Committee Report – PED has not paid the SEG advance and our cash flow is extremely tight. Our attorney has contacted the Secretary but at this time, there has been no response. He will continue to follow-up to obtain the SEG advance payment.
  - B. Director Report
    1. Facilities Update – Director and attorney are asking the landlord on clear timelines for school expansion within the building.
    2. 2020-2021 Enrollment Plan - Director discussed enrollment plan for next year, current applications received, and community partnerships.
    3. (Legal) Update on PED Response to Martinez/Yazzie- Equity Council requirement was discussed. The school will form a council and board members may participate if desired.
    4. Fundraising Update - Director discussed plan for school/foundation to expand fundraising efforts.
    5. The school's Winter Event is Tuesday, December 17<sup>th</sup> at 5:30 pm.

V. Closing Business

A. Date of Next Meeting: TBD (January 11, 2020) – Will consult with Rosa before scheduling.

B. Adjourned at 9:49 by Tomas