

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, September 7, 2019 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
 - A. Call to Order - 9:08am
 - B. Roll Call - Tomas Garcia, Cindy Al-Aghbary, Jeff Kiely, Scott Hughes. Absent: Brandon Meyers, Matt Callahan Visitors: Jade Rivera- School Director, Katie Rarick- EdTec and Daniel Ivey-Soto- InAccord
 - C. Vote to Approve Agenda - Motion by Jeff Kiely moved, second by Cindy, all in favor
 - D. Vote to Approve 8.10.19 Meeting Minutes- Motion by Tomas Garcia, second by Rosa Pynes, all in favor
 - E. Welcome for ACCS New Board Member- Jeff Kiely was introduced to the board.

- II. Public Input (10-minute time limit) - No public input

- III. Action Items
 - A. Budget Adjustment Request (BAR) Approvals- none necessary
 - B. STEP Assessment Contract- Contract presented by Jade Rivera to continue to use STEP Assessment, Motion by Cindy, second by Tomas, all in favor
 - C. Selection of Secretary- Nomination of Cindy by Rosa, second by Tomas, all in favor
 - D. Decision on PEC Contract: Academic Performance Framework- Presented by Jade; PEC is making adjustments to the Academic Performance and is giving the option to charters to come up with a mission-specific goal(s) to include in the contract. Board discussed the following: ACCS focuses more on academic goals rather than mission-specific goals, and at this point ACCS will rather keep contract as is and not include mission-specific goal(s). Motion by Scott to maintain current contract with PEC without mission-specific goals, second by Tomas, all in favor.
 - E. Pacific Office Contract- Smartboards- Presented by Jade, bring 3 smart boards to the school. Contract will include training for teachers, installation of smart boards and warranty. Motion by Tomas to approve contract, second Cindy, all in favor
 - F. Addition of New Board Member- Presented by Scott. Jesus Ontiveros' resume and letter of intention was shared with board members. Motion by Tomas to approve board membership for Jesus Ontiveros, second by Jeff, all in favor.

- IV. Information Items
 - A. Finance Committee Report
 1. FY20 Budget and Enrollment Implications - Balance sheet was presented by Katie. FY19 money came in and FY19 bills were paid, SEG was lower than expected due to change of the Extended Day funding, salaries only included returning teachers, new teachers received payment in August. On the 40th day, SEG cash advance will be requested because we will have a more accurate account of students. Important things to note: budget was initially made with an enrollment of 70 students and school is above that number and cash flow looks sustainable.

 - B. Audit Committee

1. FY19 Audit Update- Presented by Katie; can't give details to the board at this time while audit is still in progress, but overall, it's going well.
- C. Governance Committee Report
1. New Board Member Onboarding - Presented by Scott. Cindy created a New Board Member Onboarding Curriculum to present to new board members. The idea is to set up a meeting with new members to acquaint them with the resources that exist for our board and to assure they become familiar with school/functions.
 2. Filling Vacant Board Spot- New board member voted and approved
- D. Academic Achievement Committee Report:
1. Recruitment Updates- 72 students as of 9/6/2019
 2. Board Visits during Year- Presented by Rosa. Creating an observation form for school board to use when visiting teachers/classrooms.
 3. Assessment Overview & Istation BOY Results- Presented by Jade, Istation will be administered monthly. Reviewed data for August and September 2019
- E. Founder Report
1. Facilities Update - ACCS will remain in current facility for the next year.
- V. Closing Business
- A. Date of Next Meeting: Will send out a doodle poll to determine next meeting
 - B. Adjourn - 10:50am