

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, August 10, 2019 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
 - A. Call to Order - 9:07 am
 - B. Roll Call - present: Scott, Rosa, Matt, Brandon, Cindy, Tomas excused and Joshua resigned last evening
 - C. Vote to Approve Agenda - Cindy made the motion to approve and Rosa seconded, all in favor, none opposed
 - D. Vote to Approve 7.13.19 Meeting Minutes - Brandon made the motion to approve and Rosa seconded, all in favor, none opposed

- II. Public Input (10-minute time limit) - No public input

- III. Action Items
 - A. Budget Adjustment Request (BAR) Approvals BAR change presented by Jade, it was for Breakfast after the Bell, Rosa made the motion to approve, Matt seconded, all in favor, none opposed
 - B. Vista College Prep Consultation Agreement - Board discussed charges which will be in the \$20,000 to \$23,000 range, cost depends on number of days that they are consulted. Scott requested that the cost information be attached to the agreement, it was recommended to suggest that a clause be added that puts on max on the charges. Cindy made a motion to approve, Rosa seconded, all in favor, none opposed
 - C. Addition of New Board Member - Jeff Kiely was voted in by the board to replace Beverly after Cindy presented his credentials. All voted to approve, Cindy abstained due to being the person who recruited Jeff. None opposed.
 - D. Audit Contract - this is assigned and mandated by PED, Cindy made the motion to approve and Rosa seconded, all in favor, none opposed.

- IV. Information Items
 - A. Finance Committee Report
 1. FY20 Budget and Enrollment Implications - Matt and Jade presented the budget information. Current enrollment discussed, capacity for 80 students. Legal will bring up a cash advance from PED once enrollment stabilizes.
 2. PED Repayment FY19 - Final payment to PED for overpayment from last school year was made about a week ago.
 3. Review Financial Self-Assessment Questionnaire - completed for audit - send in at the end of July.

 - B. Audit Committee
 1. Preparation for FY19 Audit - Onsite audit is scheduled for August 27th. Jade and Brandon to be interviewed. Katie sent Jade items for the audit.

 - C. Governance Committee Report
 1. New Board Member Onboarding - targeted for 9/7/2019 - discussed new need for another board member after Joshua's resignation yesterday. Will begin recruiting again.

D. Academic Achievement Committee Report:

1. Recruitment Updates: 2019-2020 - 71 children is great news but will work on achieving the desired goal of 80 children. Discussed creating a form for board members to provide feedback when they visit the school. Will begin later this fall.
2. Upcoming Events: Kinder Academy and First Day of School
3. Board Visit: Lunch with Staff- September 3rd, 2019 - meeting was scheduled

E. Founder Report

1. Facilities Update - slow response from landlord when things don't work. Dan will discuss this slow response issue with the landlord along with Jade.
2. Preparation for 2019-20 School Year - discussed need for volunteers to help with small handyman projects around the school.
3. Results Release - discussed how to share the amazing school results.

V. Closing Business

- A. Date of Next Meeting: September 7, 2019
- B. Adjourn - 10:17 am