

Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, March 2, 2019 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
 - A. Call to Order (9:05am)
 - B. Roll Call (Present: Matt Callahan, Cindy Al-Aghbary, Scott Hughes, Brandon Meyers, Tomas; Absent - Joshua Gallegos (excused), Beverly Cruz (excused), Rosa Pynes (excused))
 - C. Vote to Approve Agenda (Motion: Cindy; Second: Matt; Unanimously approved)
 - D. Vote to Approve 2.2.19 Meeting Minutes (Motion: Tomas; Second: Brandon; Unanimously approved)

- II. Public Input (10-minute time limit)

- III. Action Items
 - A. Approval of BARs: (1) Decrease BAR of \$365,115.87 to account for decrease in enrollment (Motion: Tomas; Second: Matt; Unanimously approved); (2) Increase BAR of \$70,000 from the Foundation (Motion: Cindy; Second: Tomas; Unanimously approved); (3) Transfer BAR of \$7,000 from instructional to support services in the CSP budget (Motion: Tomas; Second: Brandon; Unanimously approved).

- IV. Executive Session
 - A. Executive Director Mid-Year Performance Evaluation
 - a. Entered closed session at 9:20 am to discuss Executive Director's mid-year summative evaluation report and next steps (Motion: Brandon; Second: Tomas; Unanimously approved).
 - b. Went back into open session at 9:47 am (Motion: Tomas; Second: Matt; Unanimously approved).
 - c. Approved mid-year summative evaluation report (Motion: Tomas; Second: Cindy; Unanimously approved).

- V. Information Items
 - A. Finance Committee Report
 1. Budget Update: Cash flow and budget discussed
 2. Bank Reconciliation
 3. Review of Checks
 4. FY20 Budget Projection Overview

 - B. Audit Committee
 1. Review of Findings (complied with all policies)
 2. Next Steps for Upcoming Months (meeting in March)

 - C. Governance Committee Report
 1. Board Member Training Opportunities
 2. Outreach/Update for New Board Member

3. Social Security Referendum Report (teachers opted out of Social Security payment, need signature from Board Secretary)

D. Academic Achievement Committee Report:

1. Recruitment Updates for 2019-2020 School Year (discussed received applications for kindergarten, 1st grade, second grade).
2. February STEP Assessment Review (94% of students have made two step levels of improvement, 79% have made three or more step levels of improvement)

E. Founder Report

1. Hiring Progress for 2019-2020 School Year (receiving applications, hiring three teachers)
2. Legislative Update

VI. Closing Business

- A. Date of Next Meeting: ***April 13, 2019 9:00 AM***
- B. Adjourn (10:45 am)