

Meeting Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, February 2, 2019 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
 - A. Call to Order - 9:05 am
 - B. Roll Call - Present: Rosa Pynes, Matthew Callahan, Brandon Meyers, Tomas Garcia, Scott Hughes, Cynthia Al-Aghbary, Joshua Gallegos,
Absent: Beverly Cruz
Quorum Met, also present: Jade Rivera and Katie Rarick
 - C. Vote to Approve Agenda - motion to approve made by Brandon Meyers, seconded by Matthew Callahan - all in favor, none opposed - approved
 - D. Vote to Approve 1.5.19 Meeting Minutes - motion to approve made by Cynthia Al-Aghbary, seconded by Rosa Pynes - all in favor, none opposed - approved

- II. Public Input (10-minute time limit)

- III. Action Items
 - A. Adjustment to Academic Calendar 2018-2019: Motion to adjust 2018-2019 Academic Calendar made by Joshua Gallegos, seconded by Cynthia Al-Aghbary - 6 in favor, 1 opposed - motion passes
 - B. Approval of BARs (As Necessary) - N/A
 - C. Declaration of Open Meetings Act - ACCS Board declared annual Open Meetings Act Resolution - motion to adopt updated resolution made by Brandon Meyers, seconded by Rosa Pynes - all in favor - none opposed, motion passes

- IV. Information Items
 - A. Finance Committee Report
 1. Budget Update (Cash flow, enrollment implications):
 2. Bank Reconciliation
 3. Review of Checks
 4. FY20 Budget Projection Overview
CSP funds were received in January, all payroll deadlines have been met, we have monitored cash-flow to make sure that we have no negative balances - next steps include continuing to reimburse CSP and lease, will follow up with ESNM ask - budgeting will begin in March so that a budget can be voted during May meeting

 - B. Audit Committee
 1. Next Steps for Upcoming Months : meeting Tuesday the 5th of February at ACCS

 - C. Governance Committee Report
 1. Board Member Training Opportunities

2. Outreach for New Board Member: search for board member with a background in finance continues

D. Academic Achievement Committee Report:

1. Recruitment Planning for 2019-2020 School Year:

2. January Istation Review

First open house occurred last week, we are gaining interest for this month's info session - social media presence has increased, we will request pre-k K, 1st, and 2nd grade address list for mailer outreach, current families have been assisting in promoting by requesting materials to distribute. Istation reports reviewed for January assessment round.

E. Founder Report:

1. New Special Ed. teacher has been hired and will be joining the ACCS team this later this month, brings a wealth of experience. Mid-Year Evaluation for Head Administrator: will be conducted by the Audit Committee

V. Closing Business

A. Date of Next Meeting: March 2, 2019 9:00 AM

B. Adjourn: 10:05 am