



## AGENDA

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, November 3, 2018 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

- I. Opening Business
  - A. Call to Order: 9:13 am
  - B. Roll Call: Scott Hughes, Rosa Pynes, Tomas Garcia, Matt Callahan, Brandon Meyers, Joshua Gallegos - Jade Rivera, Katie Rarick, Meghan Shannon - Cindy Absent Beverly Cruz
  - C. Vote to Approve Agenda: Brandon moves to approve agenda, second by Ms. Pynes - all in favor (Hughes, Pynes, Garcia, Callahan, Meyers, Gallegos) - none opposed
  - D. Vote to Approve 10.6.18 Meeting Minutes - Meyers motion to approve, second Mr. Callahan - all in favor (Hughes, Pynes, Garcia, Callahan, Meyers, Gallegos), none opposed
  
- II. Public Input (10-minute time limit) - no public input  
CSD Technical support - observe 1 board meeting each year - offer assistance and/or training if requested/needed
  
- III. Action Items
  - A. Budget Adjustment Request
    1. Katie Rarick provides review of maintenance BAR for OCT - including how funding for playground was short by \$680.
    2. Motion to approve transfer bar in amount of \$700.00 from function 2500 professional services to function 2600 to cover remainder or reimbursement of the playground - Motion made by Mr. Callahan, seconded by Mrs. Pynes, all in favor (Hughes, Pynes, Garcia, Callahan, Meyers, Gallegos), none opposed
    3. PSCOC has approved a total net award of \$66,263.00 from the 2018-2019 Lease Assistance Grant Award Program - motion to authorize budget authority over \$66,263.00 Lease Assistance Grant award was made by Ms. Pynes, seconded by Mr. Callahan - all in favor (Hughes, Pynes, Garcia, Callahan, Meyers, Gallegos), none opposed
  
- IV. Information Items
  - A. Finance Committee Report
    1. Budget Update (Cash flow, enrollment implications) - with no changes we look at a potential loss of \$47,000 best case scenario, worst case scenario would result in loss of \$73,309 - heavy push for fundraising is still necessary. Cash report was submitted to state and approved for October.
    2. Bank Reconciliation - currently under review by Treasurer Cruz
    3. Review of Checks
  
  - B. Governance Committee Report
    1. Board Policy Manual Update - no updates at this time

2. Board Officer and Membership Discussion - next month nominations/selected - officers selections needs to be made annually - members can serve two, 3 year terms in a row -nominations for officers and board continuance will occur at next meeting

C. Academic Achievement Committee Report:

1. Update on Enrollment from director
2. Recruitment for 2019-2020 School Year - continue to send Ms. Rivera ideas for recruitment tools for 2019/2020 school year

D. Founder Report

Splitting Special Education Teacher time, part-time with ACCS and part-time collaboration with Altura - this assists with budget while allowing us to maintain fidelity of academic program, MOU is currently being drafted and likely to include mornings spent at ACCS and afternoons spent at Altura. We will be requesting an additional grant from Excellent Schools NM. There are also plans to apply for an additional grant monies. Sec. of Ed made surprise visit to ACCS last week and provided great feedback. Management perspective for ideal class structure includes one of 2nd grade, one class of first grade, 2 kindergarten sections. Next Thursday November 8th, 11-12pm Thanksgiving luncheon \$3 dollars.

V. Closing Business

- A. Date of Next Meeting: December 1, 2018 9:00 AM
- B. Adjourn - 10: 18 am