

Albuquerque Collegiate Charter School
Governing Council Minutes – September 8, 2018 9:00 am

- I. Opening Business
 - A. The meeting was called to order at 9:08 am by Governing Council Chair Scott Hughes and was initiated with roll call. Board members present: Scott Hughes - Chair, Brandon Meyers, Cindy Al-Aghbary, Tomas Garcia, Matt Callahan, and Joshua Gallegos - secretary, Beverly Cruz and Rosa Pynes. Quorum met. Also present: Jade Rivera, Abby Lewis and Katie Rarick
 - B. Ms. Al-Aghbary made a motion to approve the agenda. Mr. Garcia seconded this. All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, and Pynes
Opposed: None
 - C. Ms. Al-Aghbary made a motion to approve the minutes from the last meeting. Ms. Pynes seconded this. All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, Pynes
Opposed: None

- II. Public Comment
 - A. There was no public comment

- III. Action Items
 - A. **Travel Policy** – After hearing information from Ms. Rarick (EdTech rep) regarding the process of having all travel fund reimbursed through a foundation, a motion to approve the amended travel policy as presented was made was made by Ms. Cruz, this was seconded by Ms. Pynes. All in favor Hughes, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, Pynes
Opposed: None Abstention: Meyers – motion passes
 - B. **Section 125 Plan – cafeteria plan (retirement)** – After reviewing details regarding section 125 Plan (medical benefits are pre-taxed – will cost the school a 1 time fee of \$500 for set-up) a motion to approve the board resolution for section 125 plan was made by Ms. Pynes and seconded by Mr. Meyers – All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, Pynes
Opposed: None - approved
 - C. **Section 218 Plan – Social Security Plan** – Ms. Rarick provided information regarding this plan and explained that we are voting to pass a resolution to allow staff to take a majority vote if they want to opt in or out of Social Security (staff will vote in December*) 1 time forever vote – if voted not to opt in – the school can re vote in 3-4 years – our concern is not how teachers vote. A motion to approve staff to vote to contribute to social security was made by Mr. Garcia and second by Mr. Callahan – All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, Pynes
Opposed: None - approved
 - D. **Reduction of force policy** – This would allow head administrator the authority to do a reduction in force – after discussion a motion to approve the Reduction in Force Policy as written was made by Mr. Gallegos, seconded by Ms. Cruz All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, Pynes
Opposed: None - approved

IV. Discussion Items

- A. **Finance committee report:** the board was presented with various scenarios regarding enrollment and how funding would look based on these numbers. Ms. Cruz discussed that bank reconciliation docs were reviewed – not many expenditure's so all corresponded well with check register
- B. **Governance Committee Report**
 - 1. New board policies will be incorporated in updated version at the earliest date for submission
 - 2. Reminder that board training requires 8 specific hours that must be completed by next July 1 for New Year – once training hours are complete notify Abby
- C. **Academic Achievement Committee Report** -Discussion of current student enrollment – students that are enrolled now are committed – lost about 10 families when building delay occurred – about 10-15 families that applied decided to attend elsewhere – this is a similar situation to Vista – there will be several initiatives for recruitment begging asap – please attend any/and all events for tabling, canvassing, and social media blast as you are able so that we can continue to enroll more students up until 40 day stats – keep a lookout for google docs with information
- D. **Founder Report** – Building is complete and touch ups will continue – Ms. Rivera emphasized the importance of recruitment efforts so that we can potentially enroll more students as there are active spaces available

V. Closing Business

- A. Date of Next Board Meeting: October 10, 2018 9:00 AM
- B. Meeting adjourned at 10: 50 am