

## Minutes

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, October 6, 2018 | Time: 9:00am

Albuquerque Collegiate Charter School (1720 Bridge Blvd Suite 101, Albuquerque, NM 87105)

### I. Opening Business

A. Meeting was called to order at 9:09 am

B. Roll Call - Board members present: Scott Hughes - Chair, Brandon Meyers, Cindy Al-Aghbary, Tomas Garcia, Matt Callahan, and Joshua Gallegos - secretary, Beverly Cruz Quorum met. Also present: Jade Rivera, Katie Rarick

C. Vote to Approve Agenda – at motion was made by Ms. Cruz, seconded by Mr. Meyers - All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, and Opposed: None - Passed

D. Vote to Approve 9.8.18 Meeting Minutes – motion to approve was made Mr. Garcia, seconded by Mr. Callahan - All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, and Opposed: None - Passed

### II. Public Input (10-minute time limit)

A. No public input

### III. Action Items

#### A. Budget Adjustment Request

EdTec representative provided information regarding the need of a transfer BAR for the playground and kitchen equipment – this will assist in expediting reimbursement. A motion was made by Mr. Meyers to approve the Budget Adjustment Request as presented, seconded by Ms. Cruz. All in favor: Hughes, Meyers, Al-Aghbary, Gallegos, Callahan, Garcia, Cruz, and Opposed: None - Passed

### IV. Information Items

#### A. Finance Committee Report

1. Budget Update (Cash flow, enrollment implications)

A review of cash flow with an enrollment of 40 was provided by Ms. Rarick

2. Bank Reconciliation

3. Review of Checks for July

Checks have been reviewed by both head administrator and Finance committee chair

#### B. Governance Committee Report

1. Board Policy Manual Update

#### C. Academic Achievement Committee Report:

1. Update on Enrollment

Current enrollment reviewed – Wednesday, Oct 10 is last date for enrollment numbers

2. Upcoming Events and Strategies: 10/7 continued recruitment at Holy Family Church, canvassing to continue through Tuesday

3. August Assessment Review: Head administrator provided review of September testing Istation (required by state), internal STEP assessment is a rigorous reading assessment – goal is to have kinder students end at step 3

D. Founder Report

V. Closing Business

A. Date of Next Meeting: November 3, 2018 9:00 AM

B. meeting adjourned at 10:30 am