



ALBUQUERQUE COLLEGIATE

CHARTER SCHOOL

MINUTES

Albuquerque Collegiate Charter School Governing Board Meeting
Saturday, May 19, 2018 8:00 am

Greater Albuquerque Chamber of Commerce (115 Gold Ave. SW, Albuquerque, NM 87102)

- I. Call to Order
 - A. Roll Call
 - 1. Beverly Cruz- Present
 - 2. Brandon Meyers - Present
 - 3. Rosa Pynes - Present
 - 4. Cynthia Al-Aghbary - Present
 - 5. Scott Hughes - Present
 - B. Approval of Agenda
 - 1. Rosa moved to approve. Motion seconded by Cindy.
 - 2. Unanimously approved.
 - C. Approval of May 5, 2018, Meeting Minutes
 - 1. Beverly moved to approve. Motion seconded by Rosa.
 - 2. Unanimously approved.
- II. Public Input (10 minute time limit)
 - A. None.
- III. Action Item
 - A. STEP Assessment & Training Contract
 - 1. The contract Becomes effective July 1, 2018. Discussed the approval process for contracts that have already been identified and approved in the budget. Discussed possibility of threshold amount for approval—School's Internal Control Policy states that threshold amount requiring a vote by the Board \$10,000.
 - 2. Brandon moved to approve contract. Motion seconded by Rosa. Unanimously approved.
 - B. Approval of Lease for 1720 Bridge Blvd. SW, Albuquerque, NM 87105
 - 1. Discussed the background of the lessor and specifications of the location including, but not limited to, it being part of a strip mall, its size, expansion opportunities, and financial logistics for payment of lease inclusive of costs for improvements.
 - 2. Brandon moved to approve. Motion seconded by Rosa.
 - 3. Unanimously approved.
- IV. Information Items
 - A. Governance Committee Report
 - 1. None.
 - B. Finance Committee Report

1. Beverly and Matt met with Katie Rarick, the School's Business Manager, a few days ago. Need to meet 90 student enrollment. Biggest concern is the lease payment. Big influx of applications in July and August. Excited about new location's neighboring residents. Jade stated that the School might lose some of the families based on locale but that she expects to gain more than we lose based on the locale.

C. Academic Achievement Committee Report

1. Update on enrollment: Not a huge change. Currently at 51 students. Families have dropped but new have applied. Families that have dropped have done so due to lack of location. Hopefully we can recruit those that have dropped with the recently approved location. All other schools in the proposed location are failing. We can begin advertising at the recently approved location.

D. Founder Report

1. None.

V. Closing Business

- A. Date of Next Meeting – June 2, 2018 at 9:00 am. Location TBD.

VI. Adjourned at 9:06 a.m.