



APPROVED Minutes 4.7.18

Albuquerque Collegiate Charter School Governing Board Meeting
Saturday, April 7, 2018| Time: 9:00am
Modrall Sperling Law Offices (500 4th St NW, Albuquerque, NM 87102)

- I. Opening Business
 - A. Call to Order 9:00 am
 - B. Roll Call

Scott Hughes	x
Joshua Gallegos	x
Beverly Cruz	x
Matthew Callahan	x
Rosa Pynes	x
Brandon Meyers	x
Tomas Garcia	x
Cynthia Al-Aghbary	x

- C. Vote to Approve Agenda
Motion: Rosa Second: Cynthia - Agenda approved 8-0

- D. Vote to Approve 3.3.18 Meeting Minutes
Motion: Beverly Second: Joshua – Minutes approved 8-0

- II. Public Input (10-minute time limit)
 - A. None

- III. Action Items

- A. Pre-Development Services Agreement

1. Motion to approve Pre-Development services agreement with Rachel Matthew Dev. contingent upon on the gym being moved and school being able to occupy that space. Motion: Tomas Second: Rosa – approved 8-0
2. Motion to approve Pre-Development Services Agreement contingent upon the dirt lot across from the school being made available free of charge for the placement of portables until such time that the building can be safely occupied – Motion: Beverly – Second: Matthew – approved 8-0

- B. ACES Food Services Agreement



1. 20 years in NM and have very good system for working with National school lunch program, locally known as the best and recommended by our contact Katie at EdTec on a regulatory standpoint – there are strict nutrition guidelines – Motion for the approval of ACES: Tomas – Second: Joshua approved 8-0

C. Cooperative Educational Services Joint Powers Agreement

1. Ancillary services i.e. speech language pathologist as part of individual student plan. This will help to get services already approved and would allow us to not have to submit a bid proposal to work with these type of agencies - Free training will also be provided during the school year and summer, with this contract a 1 time membership fee of 300 dollars, the fee schedule then moves to us – we pay for services and CES takes a 1 percent cut - Motion for approval: Cynthia – Second: Rosa – approved 8-0

D. Salary Schedule Approval

1. Notes: currently scheduling phone interviews – 2 people who have made it to final interview are more experienced educators – we will hope to have two TFA core members – Full leadership team is currently filled. Motion to approve salary schedule: Beverly Second: Tomas – approved 8-0

E. Adjustment to Enrollment Cap for Year 1

1. Motion to Adjustment to enrollment for year 1 cap to 60 kindergarten students and 30 first grade student for year 1 only. Motion: Rosa Second: Beverly – approved 8-0

IV. Information Items

A. Governance Committee Report

1. Potential Professional Development Programs: Board members need 2 additional hours of Professional Development before the end of the fiscal year - PED CSD – a schedule is posted on CSD website with days/times – presuming that our contact is approved (Katie) she will be able to provide training.

B. Academic Achievement Committee Report:

1. Student Enrollment Update: 58 students applied for enrollment – 37 kindergarten and 21 for 1st grade–
2. Spring Action Planning
 - a. Events April/May
 - b. Volunteers Needed

C. Finance Committee Report

1. Update on EdTec Progress

Budget update – will need to call meeting prior to or on May meeting to approve - Beverly spoke with Ed Tec and founder will meet with Ed Tec rep. on the 16th - More information in regard to CS funds – We may need to call a special meeting, hour meeting at most, and hope to approve budget prior to meeting – April 27th budget will be presented in SF NM

D. Founder Report

1. Facilities Update
2. Charter School Program Grant Application

Happy to share that we have been awarded 800,000 through the grant over the course of the next 5 years!!

3. Hiring Progress

Hiring extended offers to Student Supports Coordinator and Director of Curriculum– and both immediately accepted, very enthusiastically – We will need volunteers on the lottery night – it is critical for us to see our work come to fruition – set-up is at 5 pm at the Greater ABQ Chamber

4. Vista College Prep Support



ALBUQUERQUE
COLLEGIATE
CHARTER SCHOOL

Vista College Prep has continued to support us, for example they've provided recommendations for furniture and curriculum materials - they are currently creating a consultancy contract to sign for provided support between our schools.

5. PED Documentation Submission and Feedback

Resubmitted new documents as requested, received feedback and currently working on edits for that. Founder to meet with PED the week of the 16th, all are required for our approval from the state for operation.

V. Closing Business

A. Open meetings act requires draft of minutes needs be to be available on the website within ten days of the meeting – must be able to tell how voted and must include number per vote - use terms unanimous or numeric, do not include how voted per name. No new business

A. Date of Next Meeting: May 5, 2018 9:00 AM

B. Adjourn 10:48 am