



APPROVED MINUTES

Albuquerque Collegiate Charter School Governing Board Meeting

Saturday, March 3, 2018 | Time: 9:00am

Modrall Sperling Law Offices (500 4th St NW, Albuquerque, NM 87102)

- I. Opening Business
 - A. Call to Order – (9:04)
 - B. Roll Call – Present: Scott Hughes, Tomas Garcia, Jade Rivera, Beverly Cruz, Rosa Pynes (via – phone) Abby-Lewis, Daniel Ivey-Soto –Cindy excused, Brandon excused
 - C. Vote to Approve Agenda: Motion – Bev Second: Tomas – approved
 - D. Vote to Approve 2.10.18 Meeting Minutes: Motion: Tomas Second: Rosa

- II. Public Input (10-minute time limit): none

- III. Action Items
 - A. Enrollment, Lottery, and Admissions Policy: Outlines how families apply, enroll, and lottery, - and how this is implemented mid-April lottery will occur – re statement of the law, admission criteria pre-defined, no wiggle room for changes
Move: Beverly with changes to punctuation Second: Matt – approved
 - B. ACES Joint Powers Agreement Resolution: Association of Charter School Ed. Services – started 2014 positive experience in the past and provide ancillary services can be contracted with this agency to provide services plans to also work with (for example food vendor) – ACES job posting charter school specific (joint power agreement between gov. entities?) – CES (Coop Ed. Services) for some as well – Ed. Tec with 3 year contract – if approved vendor with CES or ACES we can complete new contract with Ed Tech is ACES charter specific – CES fee structure no sign on fee with ACES completely free no annual fee, CES 300 start fee, and then free following – 1% cut built in to our contract. Current contract with Ed tec, challenge is that the amount with go past 60,000 budget ACES would facilitate the contract – this resolution allows us to engage with ACES – especially in help with posting staff positions for charter school – then allowed to have free table at NM Charter School Job Fair – statewide viewable but out of state can find it, they are only providing the posting. Many charter schools in ABQ work with ACES – CES similar design more capacity but designed for more district school need – no more discussion
Motion: Josh Second: Tomas – all in favor approved signature by secretary

- IV. Information Items
 - A. Governance Committee Report



1. Update on Governance Board Policy Manual – updates made to open meetings resolution via google doc –
2. Onboarding Process for New Board Members – new board member has completed onboarding process – introduction from new board member

B. Academic Achievement Committee Report:

1. Student Enrollment Planning: Ways to support Adam for increasing enrollment – toward end of March potentially extend board meeting for canvassing and tabling when a bit warmer, please bring volunteers, we will provide marketing and talking points, plan to go door to door, tabling at upcoming events add info to list and send info to Adam so that he can facilitate planning (registration forms etc.) – enrollment numbers are increasing – currently at 39 applications – Adam has had a big push with daycare centers and starting to get more traction – family info session went really well, was a great success application has picked up – ABQ map shows a large number of applicants are coming from SW part of city west of river – please submit any opportunity to table – lottery may not have to happen if numbers are at capacity 22 Kinder 17 first grade

C. Finance Committee Report

1. Update on NM Bank & Trust Account: We can now start our account with NM bank & trust, currently no deposits in the account – should we move over from NM excellent schools as fiscal sponsor – some challenges moving forward, when we consider moving funds, choosing to hold off until July 1 we will save some money as we will not be subject to an audit for no fiscal activity – budget is created prior to plan when enrollment ends – goals for kinder is 60 60 – budget will need to be adjusted based on actual enrollment

D. Founder Report

1. Facilities Update: Tijeras building, Dove properties has begun negotiations with building owner. We would occupy 1/3 of the building – we would have about 13000 sq ft of the building with a plan to grow into the rest of the place and grow into the remaining space – 1015 Tijeras 87102 centrally located – general timeline – need to special meeting in march to sign lease , around 15th of the month
2. Charter School Program Grant Application: Has been released we will submit by the 15th of this month – based on reimbursement and must be tied to school bank account – we will know if we are awarded by april 1st – can any be upfront? Grant funds from excellent schools – CSP reimbursement dollars you will want to spend public dollars not –
3. Update on meeting with Vista College Prep (Occurred Feb 26): access to materials, curricular resources and coaching both staff and leadership – network of schools across two states

V. Closing Business

- A. Special meeting in march – may meeting budget will need to be approved



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- B. Consideration by the board, thinking about uniforms and donations washing
- C. Future presentations – early med care for students, vaccines etc. dental help (not governance related)
- D. Contacted by ABQ journal – would like to do an update with Shelby P. – new Ed reporter
- E. Dedicated email for board scott.d.hughes@accs@gmail.com – rec all set up
(firstname.lastname@accs@gmail.com)
- F. Date of Next Meeting: April 7, 2018 9:00 AM
- G. Adjourn: Tomas second Beverly – 10:38 am